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Governor

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Lt. Governor

New Jersey Office of the Attorney General

DIVISION OF CONSUMER AFFAIRS
STATE BOARD OF SOCIAL WORK EXAMINERS
124 HALSEY STREET, 6TH FLOOR,
NEWARK, NEW JERSEY 07101



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Attention: All Clinical level, LCSW, applicants -

Please be aware that the New Jersey State Board of Social Work Examiners now must issue to you an exam authorization in order for you to schedule a date with the ASWB (Association of Social Work Boards) to take the “Clinical” level exam.

You are required to complete and return the enclosed “Pre-authorization” form to the Board office. Please refer to specific instructions on the authorization form regarding New Jersey LSWs and out-of-state applicants.

Attach a clear, full-face passport-style photograph (2"x2") of your head and shoulders, taken within the past six months.

A photo is required with each application.

Do not use a paperclip to attach the photo.



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CONSUMER AFFAIRS
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NEWARK, NEW JERSEY 07101
(973) 504-6495

For Office Use Only

Application for ASWB "Clinical" Level Examination Preapproval

A nonrefundable application filing fee of \$75.00, in the form of a check or money order made payable to the *State of New Jersey*, must be submitted with this application. This fee will be deposited and applied toward your Application for Licensure as a Licensed Clinical Social Worker. Please contact the Board upon obtaining a passing score on the ASWB "Clinical" Level Examination to request an LCSW license application.

INSTRUCTIONS

Type or print clearly in black ink. You must answer all of the questions on this application. The application must be completed, notarized and accompanied by an official license verification if you have previously held or currently hold an out-of-state social work credential.

☐ I am currently a New Jersey LSW.

☐ I have enclosed an official license verification from an out-of-state social work licensing Board.

PERSONAL INFORMATION

(1) Last Name	(2) MI	(3) First Name	(4) Maiden Name
(5) Social Security Number		(6) Date of Birth	
(7) Home Address			
Street		City	State Zip
(8) Business Address			
Street		City	State Zip
(9) Home Telephone Number (include area code)		(10) Business Telephone Number (include area code & extension)	

AFFIDAVIT

This affidavit is to be executed by the applicant before a notary public:

I, _____, in making this application to the State Board of Social Work Examiners for ASWB "Clinical" Level Examination Preapproval, swear (or affirm) that I am the applicant and that all information provided in connection with this application is true to the best of my knowledge and belief.



Applicant's Full Signature

Sworn and subscribed to before me this _____

day of _____, _____
Month Year

Name of Notary Public (please print)

Signature of Notary Public

FOR OFFICE USE ONLY

This signed and sealed notice confirms the applicant's **"Clinical" Level Examination Pre-approval** by the New Jersey State Board of Social Work Examiners. Please wait 7 days before contacting the Association of Social Work Boards (ASWB) at 1-888-579-3926 to register for the examination. Please take this document with you when you appear on your scheduled exam day. Please note the enclosed ASWB Candidate Handbook which will guide you through the examination process.

Official State Seal

J. Michael Walker, Executive Director
New Jersey State Board of Social Work Examiners

Date: _____

ADDITIONAL INFORMATION

You must enter your name on this exam preapproval application exactly the way it appears on your Official Identification. If there is a discrepancy, the ASWB will not permit you to register nor sit for the exam without clarification, which will then delay your process.

Please note that the official social work license verification which was provided to this Board office for your examination pre-approval process will be retained in the Board office. Should it take you more than 2 months to complete the license application process, you will need to provide a **current** out-of-state license verification with your completed clinical license application.

When you have obtained a passing "clinical" examination score and are prepared to apply for the LCSW license, **you must contact the Board office at (973)504-6495** to request a clinical license application.

Currently, New Jersey does not limit the times a candidate may retake this examination.

A passing exam score is only one component of New Jersey's license application process. You are not considered licensed by the State of New Jersey as an LCSW until you complete the application process, receive notice of your license approval from the Board and the Board office receives your licensure fee payment.